

BARBADOS ATHLETES COMMISSION

CHARTER

1 DEFINITIONS

Unless the context otherwise specifies or requires:

- 1.1 “ANOC” means Association of National Olympic Committees;
- 1.2 “Athlete” means an individual who:
 - 1.2.1 is a national of Barbados and at least 16 years of age;
 - 1.2.2 has represented Barbados at an international, continental or regional multi-sport event on the Olympic, Panam Sports, CGF, CCS or CANOC Sports program at any time in his sporting career; and
 - 1.2.3 has never received any sanction in relation to the World Anti-Doping Code;
- 1.3 “BOA” means The Barbados Olympic Association Inc;
- 1.4 “BOA Board” means the Board of Directors of the BOA;
- 1.5 “CANOC” means Caribbean Association of National Olympic Committees;
- 1.6 “CCS” means Centro Caribe Sports;
- 1.7 “CGF” means the Commonwealth Games Federation;
- 1.8 “Commission” means the Commission referred to in this Charter;
- 1.9 “Eligible Athlete” means an Athlete who at the time of his nomination and election to the Commission is participating at a national level in a sport on the Olympic program or has done so within the previous eight years;
- 1.10 “IOC” means the International Olympic Committee;
- 1.11 “Panam Sports” means the Panam Sports Organization;
- 1.12 the singular includes the plural and vice versa; any gender includes any other gender.

2 ESTABLISHMENT OF COMMISSION

- 2.1 A Commission to be known as "Barbados Athletes Commission" is hereby established with effect from September 12, 2018.

3 MISSION

- 3.1 The mission of the Commission is to represent the views of Athletes and make their voice heard within the BOA and on any other Athletes Commissions to which they are elected or appointed to serve.

4 COMPOSITION

- 4.1 The Commission shall comprise:

4.1.1 seven elected Commission members;

4.1.2 *ex-officio* Commission members who are any nationals of Barbados who are members of the Athletes' Commission of the IOC, ANOC, Panam Sports, the CGF, CCS, CANOC or any other continental or regional association to which the BOA is affiliated; and

4.1.3 not more than two co-opted members appointed by the Commission, in its absolute discretion, for a period not exceeding three years to provide local expertise within Barbados deemed necessary to assist the Commission in fulfilling its mandate.

- 4.2 The elected members shall be Athletes, a majority of whom shall be Eligible Athletes.

- 4.3 At least one of the Eligible Athletes shall be actively competing for Barbados.

- 4.4 No more than two members of the Commission shall be from the same Sport.

- 4.5 Among the seven elected Commission members, at least two shall be male and at least two shall be female.

5 MEETINGS OF ATHLETES

- 5.1 In every year in which elections are due to be held under this Article, the Commission shall convene a meeting of Athletes to elect Commission members. The Commission may convene other meetings of Athletes as considered necessary.

- 5.2 Notice of the time and place of a meeting of Athletes shall be given by email or other electronic communication to all Athletes for whom the Commission has email contact information and by social media at least 14 days prior to the time fixed for such meeting.
- 5.3 Where elections are to be held, the Commission shall set a date by which nominations are to be submitted to the Commission and shall include a list of the nominees in the notice referred to in Article 5.2.
- 5.4 The Commission Chair shall, if present, preside at meetings of Athletes and in the case of his absence or inability to preside, the Commission members present shall choose one of the Commission members present to chair the meeting.
- 5.5 The Commission may determine that a meeting of Athletes be held entirely or partly by electronic communications facilities. Athletes may participate in such a meeting by means of any electronic communication facilities that permit all persons participating in the meeting to communicate adequately. The Commission shall establish the procedures for the conduct of such meeting including, without limitation, the procedures for voting by electronic or other communications facility. An Athlete who establishes a communications link to the meeting or votes at the meeting shall be deemed to be present at the meeting.
- 5.6 All Athletes present at the meeting shall have one vote each.

6 ELECTIONS

- 6.1 The seven elected Commission members shall be elected by Athletes who shall elect one of the seven Commission members to be the Commission Chair.
- 6.2 Commission members shall with effect from the date of the 2022 elections serve staggered terms and shall retire by rotation as follows:
 - 6.2.1 The Commission Chair and three other Commission members (to be drawn by lot) elected in 2022 shall serve for a term of two years.
 - 6.2.2 The remaining three Commission members elected in 2022 shall serve for a term of three years.
- 6.3 Thereafter the Commission Chair and Commission members shall serve for a term of three years.
- 6.4 Unless sooner determined, an elected Commission member's term shall end at the conclusion of the meeting of Athletes at which his post is up for election or until his successor appointed, whichever shall occur first.

- 6.5 All Commission members are eligible for re-election, if qualified, but the Commission Chair shall serve no more than two terms.
- 6.6 If a vacancy arises on the Commission, the Commission members may fill the vacancy from among qualified Athletes or Eligible Athletes, as required, who shall hold office for the unexpired term of their predecessor.

7 COMMISSION MANDATE

- 7.1 The Commission shall:
 - 7.1.1 represent the rights and interests of Athletes and make related recommendations to the BOA and other parties as necessary or required;
 - 7.1.2 consider issues related to Athletes and provide advice to the BOA;
 - 7.1.3 engage actively with initiatives and projects that protect and support clean Athletes on and off the field of play;
 - 7.1.4 support Athletes' development in their sporting and non-sporting careers;
 - 7.1.5 maintain contact with the Athletes Commissions of the IOC, ANOC, Panam Sports, the CGF, CCS and CANOC and any other sport organization with which the BOA is affiliated and which has an Athletes Commission.

8 REPRESENTATION WITHIN THE BOA

- 8.1 The Commission Chair shall, subject to the approval of the BOA General Assembly, represent the Commission on the BOA Board and shall, on approval, have the right to vote at meetings of the BOA Board as a Director. The Commission Chair shall hold office as a Director of the BOA subject to the By-laws of the BOA.
- 8.2 The Commission shall from among its elected members elect two persons to represent the Commission at the BOA General Assembly who together shall have one vote at the BOA General Assembly in accordance with the Bye-laws of the BOA.

9 COMMISSION MEETINGS

- 9.1 The Commission shall meet at least quarterly or more frequently as determined by the Commission.
- 9.2 Notice of the time and place of every meeting shall be given by email or other electronic communication to each member at least 14 days prior to the time fixed for such meeting. Meetings may be held at any time without formal notice if all the members are present or those absent waive notice to signify their consent in writing to the meeting being held in their absence.
- 9.3 A quorum for meetings shall be four elected members of the Commission and no business shall be transacted unless a quorum is present.
- 9.4 The Commission Chair shall, if present, preside at all meetings and in the case of his absence or inability to preside, the Commission members present shall choose one of the Commission members present to chair the meeting.
- 9.5 Commission members may participate in Commission meetings by means of any electronic communication facilities that permits all persons participating in the meeting to communicate adequately and a member participating in this manner is deemed to be present at the meeting.
- 9.6 All elected Commission members have the right to one vote each at Commission meetings. Co-opted and ex-officio Commission members do not have the right to vote. In the case of an equality of votes in any decision-making process, the chair of the meeting shall be entitled to a casting vote in addition to any other vote he may have. However, the chair of the meeting will not have a casting vote if he has a conflict of interest.
- 9.7 The affirmative vote of a majority of the Commission members entitled to vote and participating in any Commission meeting is necessary for the adoption of any decision or resolution.
- 9.8 In the circumstances outlined in this Article, the Commission may make a majority decision without holding a Commission meeting:
- 9.8.1 If the Commission Chair becomes aware of a matter on which the Commission needs to take a decision, the decision may be taken by a majority of the voting members and shall be as valid and effective as if it had been taken at a duly convened and held Commission meeting provided:
- 9.8.1.1 the Commission members have had a reasonable opportunity to communicate their views and their decision on the matter to each other;

9.8.1.2 a majority of the Commission members vote in favour of the particular decision; and

9.8.1.3 a minute of the decision is recorded.

9.8.2 Commission members participating in the taking of a majority decision under this Article may be in different places and participate at different times.

9.9 If a Commission member has a conflict of interest in any matter before the Commission, he shall declare the conflict, not participate in the discussion and not vote on the matter.

10 **SECRETARIAT**

10.1 The BOA shall ensure, within its means, that the Commission is able to hold meetings.

10.2 The Commission shall designate a person to act as Secretary to the Commission who shall be responsible for liaising with the Commission Chair to settle meeting agendas, keeping minutes, and circulating materials in advance of meetings, and otherwise assisting the Commission with its work. The Secretary need not be a member of the Commission.

Approved by the Barbados Athletes Commission this 27th of April, 2022.

A Wood

Athletes Commission Chair

Approved by the Board of Directors of The Barbados Olympic Association Inc
this 2022.